#### 1. GENERAL PROVISIONS

- 1.1. This Privacy Policy is of an informative nature, meaning that it does not constitute a source of obligations for the users of the website tdesign-studio.com (hereinafter referred to as the website).
- 1.2. The controller of personal data collected through the website is INTER SYSTEM Sp. K., located in Szczecin, ul. Zana 6, Szczecin, NIP: 851-305-76-47, info@inter-play.eu hereinafter referred to as the Controller.
- 1.3. The user's personal data is processed in accordance with the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016).
- 1.4. The Controller ensures in particular that:
- the data collected by them is processed in accordance with the law;
- the data is collected for specified, legitimate purposes and not subjected to further processing incompatible with those purposes;
- the data is factually correct and adequate in relation to the purposes for which it is processed and stored in a form that permits identification of the data subjects for no longer than is necessary to achieve the purpose of processing.
- Collection and storage of personal data and the nature and purpose of its use.

# 2. COLLECTION AND STORAGE OF PERSONAL DATA AS WELL AS THE NATURE AND PURPOSE OF ITS USE

- 2.1. When accessing our website, the browser used on your device automatically sends information to the server of our website. This information is temporarily stored in a so-called log file. The following information is collected without your intervention and stored until automated deletion:
- IP address of the requesting computer,
- Date and time of access,
- Name and URL of the retrieved file,
- Website from which access is made (referrer URL),

- The browser used and, if applicable, the operating system of your computer as well as the name of your access provider.
- 2.2. The aforementioned data are processed by us for the following purposes:
- Ensuring a smooth connection setup of the website,
- Ensuring comfortable use of our website,
- Evaluation of system security and stability, as well
- For further administrative purposes.
- 2.3. The legal basis for data processing is Art. 6 Para. 1 S. 1 lit. f GDPR. Our legitimate interest follows from the purposes for data collection listed above. Under no circumstances do we use the collected data for the purpose of drawing conclusions about your person.
- 2.4. Furthermore, when visiting our website, we use cookies as well as analysis services. Further explanations can be found under nos. 4 and 5 of this privacy policy.
- 2.5. For inquiries of any kind, we offer you the possibility to contact us via a form provided on the website. It is necessary to provide a valid email address so that we know from whom the request originates and to be able to answer it. Further information can be provided voluntarily.
- 2.6. Data processing for the purpose of contacting us is carried out according to Art. 6 Para. 1 S. 1 lit. a GDPR based on your voluntarily given consent.
- 2.7. The personal data collected by us for the use of the contact form will be automatically deleted after your inquiry has been dealt with.

### 3. DATA TRANSFER

- 3.1. Your personal data will not be transferred to third parties for purposes other than those listed below. We only transfer your personal data to third parties if:
- You have given your explicit consent to do so in accordance with Art. 6 Para. 1 S. 1 lit. a GDPR,
- The transfer is necessary for the assertion, exercise, or defense of legal claims according to Art. 6 Para. 1 S. 1 lit. f GDPR, and there is no reason to believe that you have an overriding interest worthy of protection in not disclosing your data,
- There is a legal obligation for the transfer according to Art. 6 Para. 1 S. 1 lit. c GDPR, and
- It is legally permissible and necessary for the processing of contractual relationships with you according to Art. 6 Para. 1 S. 1 lit. b GDPR.

## 4. MANNER OF DATA COLLECTION

4.1. The administrator may process the following personal data of users of the website tdesign-studio.com:

IP address of the device from which the user accesses the website tdesign-studio.com,

First and last name, email address in the project submission form.

# 5. PURPOSE AND DURATION OF DATA PROCESSING AND STORAGE AS WELL AS DATA RECIPIENTS

- 5.1. The purpose, scope, and recipients of the data processed by the administrator are determined by the actions of the user of the website tdesign-studio.com.
- 5.2. The purpose of collecting personal data of users by the administrator is particularly for analytical marketing and working on the improvement of the application.

5.3. The data is retained for a period no longer than necessary to achieve the purpose of data processing.

## 6. COOKIES AND OPERATIONAL DATA

- 6.1. Cookies are small text files sent by the server and stored on the visitor's side of the website tdesign-studio.com (e.g., on the HDD/SSD of a computer, laptop, smartphone, or on the memory card of a smartphone depending on the device used by the user). Detailed information about cookies and their history can be found at Wikipedia HTTP-Cookie, for example, at: https://pl.wikipedia.org/wiki/HTTP\_cookie
- 6.2. The administrator may process data in cookies for the following reasons:
  - Storing data from completed forms, surveys, or login details,
  - Customizing the content of the website tdesign-studio.com to the user's individual preferences (e.g., regarding colors, font size, layout) and optimizing the use of the website tdesign-studio.com,
  - Conducting anonymous statistics that show the use of the website tdesign-studio.com.
- 6.3. By default, most web browsers available on the market automatically accept the storage of cookies. Every user has the possibility to determine the conditions for the use of cookies through the settings of their own web browser. This means that, for example, the storage of cookies can be partially (e.g., temporarily) or completely disabled in the latter case, however, this may affect some functions of the website tdesign-studio.com.
- 6.4. Detailed information on changing cookie settings and independently deleting cookies in the most popular web browsers is available in the help section of the web browser.
- 6.5. The web browser settings regarding cookies are important for the consent to the use of cookies by the website tdesign-studio.com according to the regulations, such consent can also be expressed through the settings of the web browser. If such consent is lacking, one should change the web browser settings regarding cookies accordingly.

6.6. The administrator also processes anonymized operational data related to the use of the website tdesign-studio.com (so-called logs - IP address, domain) to create statistics that help in managing the website tdesign-studio.com. These data are aggregated and anonymous, i.e., they do not contain features that identify visitors of the website tdesign-studio.com. Logs are not disclosed to third parties.

#### 7. LEGAL BASIS FOR DATA PROCESSING

- 7.1. The provision of personal data by the user is voluntary, however, the absence of the necessary personal data indicated on the website tdesign-studio.com means that the electronic service cannot be provided.
- 7.2. The basis for processing the user's personal data is the user's prior consent or the fulfillment of legally justified purposes of the administrator.

## 8. CONTROL AND ACCESS TO YOUR DATA CONTENT AND THEIR CORRECTION

- 8.1. The user has the right to access and correct their personal data.
- 8.2. The user has the right to control the processing of data concerning them contained in the administrator's dataset, especially the right to: complement, update, correct personal data, temporarily or permanently cease their processing, or delete them if they are incomplete, outdated, untrue, or collected in violation of the law, or are no longer necessary for the purpose for which they were collected.
- 8.3. In the case of granting consent to the processing of data for direct marketing purposes of the administrator's own products or services, consent can be withdrawn at any time.
- 8.4. If the administrator intends to process the client's data for direct marketing purposes of its own products or services or does process them, the data subject also has the right, due to their special situation, to request the cessation of processing of their data or to object to the processing of their data.

8.5. To exercise the above rights, one can contact the administrator by sending an appropriate written or electronic message to the administrator's address, which is indicated at the beginning of this privacy policy.

### 9. FINAL PROVISIONS

- 9.1. The administrator implements organizational and technical measures that ensure the protection of the processed personal data according to the risks and the protection category of the data, in particular to protect the data from unauthorized access, theft by unauthorized persons, processing in violation of applicable regulations, and from alteration, loss, damage, or destruction.
- 9.2. The website tdesign-studio.com may contain links to other websites. The administrator recommends becoming acquainted with the privacy policy set out on other pages after switching to them. This privacy policy applies exclusively to the website tdesign-studio.com
- 9.3. The administrator provides technical means to prevent the unauthorized collection and modification of personal data transmitted electronically, in particular by protecting the dataset from unauthorized access.